



## Role Description

### Community Engagement Placement

**Voluntary: Two days per week; reasonable travel and lunch expenses paid (receipts required)**  
**Location: office based with time at events in south east London**

#### Why we want you:

We love local waterways, and we know others do too!

We want to talk to local people through other local people to create a buzz around rivers. We are looking for an enthusiastic and committed individual who will attend community events to talk with members of the public to raise awareness of and champion the benefits of healthy waterways across London.

#### What you will do:

- Undertake training with the Thames21 team to build your confidence and give you the tools and knowledge to complete the role effectively.
- Represent Thames21 positively and encourage people to take part in our activities.
- Support Thames21 staff by welcoming and registering volunteers at Thames21 events.
- Communicate the value of Thames21's projects to the general public.
- Encourage people to take action to improve river water quality in a friendly and positive way.
- Make environmental information easy to understand by tailoring it to the audience and communicating it in a lively and interactive manner.
- Where applicable, utilise games, activities and discussions to relay information.
- Use Thames21's forms and methods to record numbers of individuals engaged and use our database to record this data.
- Be willing to continue updating your environmental knowledge and be informed about the latest key issues.
- Your role will also look into how we can boost engagement in our project area.
- You will help us manage our database and update our stakeholder records.

#### What's in it for you?

- Attending local events is fun! You'll experience carnivals, community events, family days and local activities.
- A better understanding of South-East London and its diverse communities.
- Gain valuable skills and experience, especially those related to community engagement in the environmental and voluntary sector.
- Help to improve community engagement in projects located in South-East London.
- Put learning into practice in a safe and supported environment, with a great team of people.
- Explore London's lesser known waterways and help others to connect with them.
- Be part of a successful and dynamic environmental charity.
- Make a real difference to the health of London's waterways.

## You will be required to attend:

- An introductory training session: 1 evening for approx. 2 hours
- Team meetings: approx. 3 per year
- An induction session about our database
- E-newsletter training

## Person Specification

Knowledge, skills and competencies:	Desirable	Essential
Good organisational skills		✓
Punctual and reliable		✓
Excellent interpersonal skills; confident manner with staff, volunteers and trainees at events, training sessions and in the office		✓
Creativity and a passion for engaging people with environmental issues		✓
Knowledge of environmental issues, particularly those to do with waterway management in urban areas	✓	
Knowledge of local waterways and river catchments	✓	
Ability to absorb information quickly		✓
Confident and clear communication skills		✓
Knowledge and experience of engaging communities and volunteers	✓	

### Responsible to:

Jess Becher, Thames21 Thamesmead and River Cray Project Officer,  
Thames21, Walbrook Wharf, 78-83 Upper Thames Street, London EC4R 3TD

### To apply:

If you are interested in applying for this voluntary role, please contact Jess Becher (Jessica.becher@thames21.org.uk) with your CV and short covering letter (no more than 3 paragraphs) detailing how you meet the person specification by **9am on Monday 11<sup>th</sup> September 2017.**

If successful, we will get in contact with you soon after the deadline to invite you to an informal interview at **9am on Friday 15<sup>th</sup> 2017.**

Thames21 is the leading waterway charity in London. The charity is a vibrant and growing organisation with over 25 staff and projects that are located across Greater London.  
Based at offices in both Central and east London.