**RISK ASSESSMENT** - Clean-up event

Note: this is a generic risk assessment, add other hazards and risks as appropriate for your site.

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| Date of Event: | Location: | Event Leader: | First Aider: |
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| **Hazards** | **Possible Risks**  **(of injury or illness)** | **Likelihood of injury or illness with no**  **Risk Reduction Measures** | **Severity of injury or illness** | **Risk Reduction Measures** | **Likelihood of injury or illness with Risk Reduction Measures** | **Likelihood of injury or illness on the day of the event**  **(write in pen)** | **Equipment needed to reduce likelihood of injury or illness** |
| 1) Weather:  Rain  Cold  Heat | Slippery surfaces; Risk of slips & falls  Hypothermia  Sunburn; dehyration | Medium/High | Major | * Health & Safety Talk * Advise volunteers ahead of time to dress appropriately for the weather including waterproof clothing and footwear with good grips * Walk at all times * If volunteer is severely cold, ask them to stop activity, provide extra clothing, hot drink * Provide water and sun cream in hot weather or ask volunteers to bring their own | Low |  | -Safety footwear with a good grip.  -Extra clothing  -Sun cream  -Water |
| 2) Contact with contaminated water, mud and/or sewage-related items. | Weil’s disease and other water-borne conditions (e.g. intestinal issues) | High | Major/Fatal | * Safety Talk * Cover grazes/cuts with waterproof plasters before event * Provide gloves to protect hands from cuts and contamination; volunteers to keep gloves on at all times during events * When gloves come off, hands to be washed before eating, using mobile, smoking, etc. * Avoid outlets e.g. storm water overflows | Low |  | - First Aid kit  - Safety Gloves  - Water for hand washing  - Anti-bacterial handwash  - Alcohol gel. |
| 3) Use of tools: litter pickers, long-handled litter pickers, grapples etc. | Collision with other users; eye injuries  Tools cause obstruction; trip hazard  Heavy load leading to back strain  Balance distorted – increased risk of falling | Medium | Major | * Be aware of other volunteers around the area * Work slowly, minimise splashing * Keep the end of the tool away from eyes * Never allow the tool to cause an obstruction * Use controlled not quick movements, never use excessive force * Grapples: two volutneers per grapple | Low |  | -Footwear with good grips.  -Throwrope  -Life jackets  -Traffic cones/signs to mark the area of work |
| 4) Sharp objects or litter (broken glass, metal, needles, etc) | Cuts, puncture wounds | Medium | Major | * No sharp objects to be collected * Check area prior to start for needles and other risk items. * No one to touch needles * Any needle injury to be treated immediately at A&E Dept * If Event Leader has sharps container then volunteers can indicate where sharps are; leader can dispose of properly * Do not scoop up litter with hands – use litter pickers and only use hands when absolutely necessary and object is not sharp; pick up objects one at a time * Safety boots * Volunteers told to crouch down, not kneel to avoid cuts/scrapes to knees | Low |  | - Boots with steel midsole and toecaps.  -Litterpickers  -Gloves  -Sharps box (if appropriate) |

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| Safe to carry out event? YES/NO |  |

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| **Event Leader (print name):** | **Signature:** | **Date:** |
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**IF IN DOUBT ABOUT AN ACTIVITY DON'T DO IT**